

SUBJECT: EVENT MANAGERS FOR FASHION SHOWS AT KARACHI EXPO CENTRE DURING EXPO PAKISTAN 2012 (OCTOBER 04-07, 2012)

The Trade Development Authority of Pakistan (TDAP) is organising a four (4) day event "Expo Pakistan 2012" from 04th to 7th October, 2012 to showcase export quality products of Pakistan to the foreign buyers and also provide an opportunity to the Pakistani producers of high quality products to introduce their brand in local Pakistani market. The exhibition would be set up in the 6 halls at Karachi Expo Centre.

2. **TDAP is seeking services of an Event Manager who would be required to organize two fashion shows at Karachi Expo Centre during the exhibition.**

3. Bidding documents and other related information for the purpose can be obtained, on written request along with pay order of Rs. 500/- (non-refundable) in favor of "Accounts Officer EMDF, TDAP, Karachi", during working hours starting Monday 10th September 2012 to Thursday 13th September from the Expo Pakistan Secretariat at the address given below. The firm will submit their sealed Technical and Financial proposal in separate envelopes clearly marked as "Technical Proposal" and "Financial Proposal" in bold and legible letters to avoid any confusion.

4. Financial proposals should accompany a bid security equivalent to two per cent (2%) of the bid amount in the form specified in the Bidding documents.

5. Single Stage Two Envelope Procedure would be used for Open Competitive Bidding. Sealed Financial proposals of only those companies will be opened which have been technically qualified against the parameters defined in Tender documents.

6. Sealed tender documents shall be submitted latest by 9:30 a.m. Friday 21st September, 2012 with the Expo Pakistan Secretariat and the Technical Proposals shall be opened on the same day at 10:00 a.m. in the presence of representatives of the participating firms.

7. Trade Development Authority of Pakistan reserves the right to reject any or all bids and to annul the bidding process at any time, however, reasons for rejection or annulling bid process will be communicated to the concerned bidder (s) in accordance with the Procurement Rules.

Director
Facilitation/Expo Pakistan Secretariat

Ministry of Commerce

Government of Pakistan

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