

Tender Notice

SERVICES OF EVENT MANAGERS, EXHIBITION MANAGERS AND CAR RENTAL COMPANIES/ FIRMS REQUIRED FOR 6TH EXPO PAKISTAN (OCTOBER 20 - 23, 2011)

The Trade Development Authority of Pakistan (TDAP) is organising a four (4) day event "Expo Pakistan 2011" from 20 - 23 October, 2011 to showcase export quality products of Pakistan for the foreign buyers and also provide an opportunity to the Pakistani producers of high quality products to introduce their brand in local Pakistani market. The exhibition would be set up in the 6 halls at the Karachi Expo Centre.

2. Details of the services required/ individual assignments and Bidding procedures with timelines are as under:

S. NO:	ASSIGNMENT	BIDDING PROCEDURE/ METHOD	PROCEDURE FOR RECEIVING BIDDING DOCUMENTS	LAST DATE, TIME AND ADDRESS FOR SUBMISSION OF BIDS	BID OPENING DATES AND TIME
1.	Event Managers for the Fashion Shows at Karachi Expo Centre (Ref. ITB # TDAP-152(1)/Expo-11).	Single Stage Two Envelope Procedure	Bidding documents and other related information for each of the above can be obtained, on written request along with pay order of Rs. 500/- (non-refundable) in favor of "Accounts Officer EMDF, TDAP, Karachi", during working hours starting Wednesday 20th July 2011 to Tuesday 2nd August, 2011 from the Expo Pakistan Secretariat at the address given below.	1:00 pm on 3rd August 2011 with Expo Pakistan Secretariat	Technical Proposals shall be opened on 3rd August, 2011 at 2:00 pm
2.	Services of a car rental company (Ref. ITB # TDAP-153 (1)/Expo-11)	Single Stage Two Envelope Procedure		3:00 pm on 3rd August 2011 with Expo Pakistan Secretariat	Technical Proposals shall be opened on 3rd August, 2011 at 3:30 p.m.
3.	Event Managers for the inaugural dinner and cultural evening (Ref. ITB # TDAP-154 (1)/Expo-11)	Single Stage Two Envelope Procedure		1:00 pm on 4th August 2011 with Expo Pakistan Secretariat	Technical Proposals shall be opened on 4th August 2011 at 2:00 p.m.
4.	Exhibition Manager for Expo Pakistan 2011 (Ref. ITB # TDAP-155(1)/ Expo-11)	Single Stage Two Envelope Procedure		3:00 pm on 4th August 2011 with Expo Pakistan Secretariat	Technical Proposals shall be opened on 4th August 2011 at 3:30 p.m.

3. The interested firms/ bidders will submit their sealed Technical and Financial proposal (for the respective assignment) in separate envelopes clearly marked as "Technical Proposal" and "Financial Proposal" in bold and legible letters to avoid any confusion. Financial proposals should accompany a bid security equivalent to two per cent (2%) of the bid amount in the form specified in the Bidding documents.

4. Trade Development Authority of Pakistan reserves the right to reject any or all bids and to annul the bidding process at any time, however, reasons for rejection or annulling bid process will be communicated to the concerned bidder (s) in accordance with the Procurement Rules.

Director

Expo Pakistan Secretariat



Trade Development Authority of Pakistan
MINISTRY OF COMMERCE GOVERNMENT OF PAKISTAN

