



TENDER DOCUMENT

For

Miscellaneous Civil Work

in respect of

Trade Development Authority of Pakistan (TDAP)

Karachi

Date of issue	:	01/03/2019
Last date of submission	:	18/03/2019

1. BACKGROUND:-

Trade Development Authority of Pakistan (TDAP), invites sealed bids under Rule No. 36(a) of Public Procurement Rules, 2004 from Civil Work Contractors registered with Income Tax and Sales Tax Departments for “**Miscellaneous Civil Work**” as per details and specification given in “Bill Of Quantity”.

2. SCOPE OF SERVICES

The successful bidder (s) will be required to carry out civil work as per specifications and requirement detailed in BOQs at the premises within Karachi Expo Centre. The successful bidder will execute the work and complete the job within specified time.

3. Procedure of Competitive Bidding

Single Stage – one envelope procedure, as per rule no. 36 (a) of Public Procurement Rules, 2004, will be followed.

4. INSTRUCTIONS TO THE BIDDER:-

- I. The bidder (s) will submit the bids along with tender application form duly filled as per **Annex-I**.
- II. The bids will be considered as non-responsive in case of non-completion or mis-declaration and will be rejected.
- III. An affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization / department, private or public may also be furnished.
- IV. Copy of STN & NTN Certificates may be enclosed with the bid.
- V. Bill of Quantity (**Annex-II**) duly filled and attested may be attached.
- VI. TDAP reserves the right to accept or reject any bid or to annul the bidding process and reject all bids at any time prior to Contract award as per PPRA rules, without thereby incurring any liability to the Bidders
- VII. The Bidders are hereby informed that the TDAP shall deduct Income Tax & Sales Tax at the rate prescribed under the tax laws of Pakistan, from all payments of successful Bidder.
- VIII. The price quoted should be in Pak Rupees and inclusive of all applicable taxes. The price quoted in this tender will be treated as final and must be valid for sixty (60) days. Rates should be quoted on the FCS (Free delivery at Consignee’s Store) basis.

5. Submission and opening of Bids

Bidding Document duly filled and complete in all respect along with all the requisite document and information can be submitted on or before **March 18, 2019** on 12.00 noon. The bids will be opened on the same date at 12.30 pm on the address given in the tender notice as per Rule No. 28 (2) of PPRA 2004.

6. Bid Security

All the Bidders are required to submit 02% bid amount of the actual bid in form of Pay Order/ Demand Draft/ Banker's Cheque and in favor of Trade Development Authority of Pakistan (TDAP), Karachi with the sealed proposal as per Rule No. 25, Public Procurement Rules, 2004. Bids without bid security will be rejected.

7. Evaluation Procedure

The bids will be evaluated on the basis of criteria stipulated in the bidding document. The bidders quoting the lowest bids against any/ all items detailed in BOQs will be awarded the job of supplying the said items accordingly. The unit price may be quoted in Pakistan Rupees and should be inclusive of all the taxes applicable. Suppliers may quote for one or all the items listed in BOQ. The bidders fulfilling all the required specifications, quantity and criteria and quoting the best competitive and most economic prices item-wise will be declared successful and will be awarded the work accordingly.

8. Delivery of items:

The successful bidder will be liable to complete the required civil work within ten (10) days from the issuance of date of work order.

9. Payment Schedule

The successful bidder (s) will be required to supply the items for which the work order has been issued as per rates and specification of quotes. After acceptance of the goods/items by the Authority and issuance of Work Completion Certificate/ Delivery Challan, the supplier can process his case for payments. The supplier would submit his bill containing the details about Invoice number, date, list of items supplied, rates per unit inclusive of GST/any applicable taxes and total payment due. The payment will be made on actual basis after successful completion of work assigned and the case regarding partial payment will not be accepted.

BOQ FOR CIVIL WORK

S.No.	Description	Qty	Rate	GST	Total
1	Fixation of Roller Shutter / Door having size 13 Ft. X 3 Ft. with 22 gauge metal size Complete in all respect.	01 Nos.			
2.	Fixation of Roller Shutter / Door having size 13 X 10 with 22 gauge metal size Complete in all respect.	01 Nos.			
3.	Block Masonry, including cement, hill sand, cemented blocks, iron, plaster with one Pillar size 1.5 ft. X 13 Ft.	110 Sq. Ft.			