

# Invitation for Bids

## TENDER FOR HIRING SERVICES OF EVENT MANAGER FOR MANGO SHOW, ISLAMABAD

Trade Development Authority of Pakistan (TDAP), Islamabad has planned to organize "Mango Show (Mango Extravaganza) 2018" on 18th July, 2018 at Islamabad. For this purpose, TDAP, Islamabad requires sealed offer/rates for the services of an Event Manager with following requirements:-

- a) **Details of venue ( Marriott or Serena Hotel) (Size/Area)**
- b) **Printing of cards, backdrop for stage, flyers, standees, Certificates and Shields.**
- c) **Sound System and Multimedia.**
- d) **Stalls décor and branding.**
- e) **Videography/Photography.**
- f) **Transport as per requirement.**
- g) **Giveaways (Mango Boxes).**
- h) **Any other service as per requirement.**

2. Interested parties with good reputation, work experience and GST/Sales Tax Registration are eligible to participate.

3. It may be noted that rates/offer quoted must be valid for a period of three months from the date of opening of tender notice in case TDAP changes the date of event.

4. All the bids in sealed envelope with clear indication of work mentioned on the left corner of envelope should reach on 5th July, 2018 before 1200 Hrs, in the office of TDAP State Life Building No. 5 Phase – I Blue Area, China Chowk Islamabad. Bids shall be opened on the same day at 1230 Hrs. in the presence of representatives of the bidders. TDAP, reserves the right to reject any or all the tenders as per Public Procurement Regulatory Authority (PPRA) Rules. Tender document can be obtained from the office of Deputy Director, TDAP, Islamabad by depositing Pay Order in favour of TDAP, Islamabad amounting to Rs. 1000/-(one thousand).

**Mazher Javed Rana**

Deputy Director

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**Trade Development Authority of Pakistan**

MINISTRY OF COMMERCE GOVERNMENT OF PAKISTAN

State Life Building No. 5, Phase - I, Blue Area, China Chowk, Islamabad

