

Invitation for Bids

(INTERNATIONAL OPEN COMPETITIVE BIDDING)

SERVICES OF EVENT MANAGER(S) FOR AALISHAN PAKISTAN LONDON (07-11th JUNE, 2015) (EXHIBITION & FASHION SHOW)

Trade Development Authority of Pakistan (TDAP) is organising a five (05) days event "Aalishan Pakistan London" from 7th-11th June, 2015 at **Olympia Grand Hall Keingston, London**. Besides, there will be a one (01) day "Fashion Show" at the **Lancaster House, London** on 6th June 2015.

2. TDAP requires the services of International Event Manager(s) qualified to work in UK for the following events. Detail of services / procedures is as under:

S.No	Assignment	Bidding Procedure / Method	Date / Address/ Procedure For Receiving Bidding Documents	Bid Submission / Opening Dates And Time
1.	Services of Event Manager for Exhibition	Single Stage Two Envelope Procedure	Bidding documents and other related information for the purpose can be obtained, on written request during working hours starting 7th March, 2015 to 6th April, 2015 at the address given below or can also be downloaded from www.tdap.gov.pk .	Sealed Bids To be submitted latest by 11:00 A.M. on 7th April, 2015.
2.	Services of Event Manager for Fashion Show			Technical proposals shall be opened same day at 11:30 A.M.

3. Interested firms / bidders will submit their sealed technical and financial proposals (for the respective events) in separate envelopes clearly marked "**technical proposal**" and "**financial proposal**" in bold and legible letters to avoid any confusion.

4. Financial proposals should accompany a bid security equivalent to **2% of the bid amount in PKR or an equivalent amount in a freely convertible currency.**

5. Trade Development Authority of Pakistan reserves the right to reject any or all bids and to annul the bidding process at any time, however, reasons for rejection or annulling bid process will be communicated to the concerned bidder (s) in accordance with the Procurement Rules.

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