

Tender Notice

Services of Designing Firms / Companies Required for Designing of Trade Promotional Material

Trade Development Authority of Pakistan required Services of Reputable Designing Firms / Companies registered with Income tax and Sales tax department to design promotional material of exportable Products of Pakistan.

2. Applications from interested designing firms / Companies should be complete in all respects and supported with following documents / information:-

- i. *Name of firm; its status, address, telephone number (s), fax number.*
- ii. *Experience of similar work of over last three years.*
- iii. *List of key personnel including managers, designers and other staff.*
- iv. *Financial Soundness Certificate, bank statement for at least 12 months.*
- v. *Affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization / department, private or public.*
- vi. *Any other relevant information, which the firm intends to submit.*
- vii. *NTN Certificate*
- viii. *Membership with related national / international agencies.*

3. Bidding Documents / RFP and other related information can be obtained from the office address mentioned below on any working day between **10:30 a.m. to 04:30 p.m.** by paying an amount of **Rs. 1000/-** (Non Refundable) through pay order in favor of Accounts Officer TDAP on or before **07 July 2014**.

4. Sealed tender documents will be submitted till **11:00 a.m.** on **07 July 2014** in the office of the undersigned and technical documents will be opened on the same day at **11:30 a.m.** in the presence of representatives of participating firms. Detail bidding procedure is defined in tender documents.

5. The Earnest money equivalent to **2%** of bid amount shall be furnished with the tender in the shape of call deposit / pay order from the scheduled bank in favor of **Accounts Officer TDAP, Karachi**. No tender will be valid without earnest money.

6. Trade Development Authority of Pakistan may reject all the bids at any time prior to the acceptance of a bid or proposal. The TDAP shall upon request communicate to any supplier or contractor the grounds for its rejection of all bids in accordance with PPRA rules in case of rejection of bids submitted in TDAP.

Shakil Ahmed

Assistant Director (PUB)
Tel: 021-111-444-111 Ext: 219



Trade Development Authority of Pakistan
MINISTRY OF COMMERCE GOVERNMENT OF PAKISTAN



Block-A, 3rd Floor, Finance & Trade Centre, Shahrah-e-Faisal, Karachi-75350 E-mail: tdap@tdap.gov.pk