

Invitation for Bids

ITB #: TDAP-127(1)/(Expo Pak-014)

**SUBJECT: SERVICES OF FUND MANAGERS FOR EXPO PAKISTAN 2014
(October 23-26, 2014)**

Building on the success of “Expo Pakistan” events since 2005, the Trade Development Authority of Pakistan (TDAP) is organising a four (4) day event “Expo Pakistan 2014” from 23rd to 26th October, 2014 to project export quality products of Pakistan to the foreign buyers and also provide an opportunity to the Pakistani producers of high quality products to introduce their brand in local Pakistani market. The exhibition would be set up in the 6 halls at the Karachi Expo Centre.

2. TDAP is seeking services of a Chartered Accountant Firm/ Management Consultancy Firm which would be required to manage collections, payments and accounts of funds related to the event.

3. Bidding documents and other related information for the purpose can be obtained, on written request along with pay order of Rs. 500/- (non-refundable) in favor of “Accounts Officer EMDF, TDAP, Karachi”, during working hours starting Wednesday, 9th July 2014 to Wednesday 23rd July, 2014 from the Expo Pakistan Secretariat at the address given below. The firm will submit their sealed “Technical & Financial Proposals” in bold and legible letters to avoid any confusion.

4. Financial proposals should accompany a bid security equivalent to two per cent (2%) of the bid amount in the form specified in the Bidding documents.

5. Single Stage Two Envelope Procedure would be used for Open Competitive Bidding.

6. Sealed tender documents shall be submitted latest by 11:30 a.m. on Thursday, 24th July, 2014 with the Expo Pakistan Secretariat. Technical proposals shall be opened on the same day at 12:00 p.m. in the presence of representatives of the participating firms.

7. Trade Development Authority of Pakistan reserves the right to reject any or all bids and to annul the bidding process at any time, however, reasons for rejection or

annulling bid process will be communicated to the concerned bidder (s) in accordance with the Procurement Rules.

Assistant Director
Expo Pakistan Cell

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