



TENDER NOTICE

SUPPLY OF GIVE AWAY ITEMS

Trade Development Authority of Pakistan, Government of Pakistan invites tenders from reputed suppliers and contractors, registered with income tax / sales tax for supply of giveaway items. The Suppliers / contractors having at least 5 years experience of performing similar jobs along with details of satisfied clients are eligible for participation. Details of items are as under:-

1.	Pure leather cover folios containing writing pad, pockets for cards, pen etc. (with name and logo of TDAP)	75 pieces
2.	Men's leather wallets (with name and logo of TDAP)	200 pieces
3.	Ladies' leather wallets (with name and logo of TDAP)	200 pieces
4.	Special designed pens (with name and logo of TDAP)	1000 pieces
5.	Special designed key chains (with name and logo of TADP)	1000 pieces
6.	Calendar 2010	1000 pieces
7.	Diaries 2010	1000 pieces

Applications from interested firms companies should be complete in all respects and supported with following documents / information:

- i. *Name of Firm, its status, address, telephone number(s), fax number.*
- ii. *Experience of similar work (minimum 3 years).*
- iii. *Proof of successful & in hand projects.*
- iv. *List of major clients.*
- v. *List of key personnel including managers, supervisors and other staff.*
- vi. *Financial soundness certificate, bank statement for the last 12 months.*
- vii. *Affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization / department, private or public.*
- viii. *Details of sub contractors, joint venture partners, if applicable.*
- iv. *Any other relevant information, which the firm intends to submit.*

Tender documents may be obtained on submission of pay order of Rs. 500/- (Non refundable) in favor of 'Accounts Officer, TDAP- Karachi, Block A, 5th Floor, FTC Building, Shahrah-e-Faisal, Karachi.

Interested Suppliers / Contractors are requested to meet the concerned officer during working hours at TDAP office Ground floor, Block 'A', FTC Building, main Shahrah-e-Faisal, Karachi for obtaining specifications of the items.

The firm will submit their sealed technical and financial proposals in separate envelopes clearly marked as "Financial proposal" and "Technical Proposal" in bold and legible letters to avoid any confusion. Financial proposals should accompany two percent (2%) of the bid amount in the form of a pay order from any scheduled bank in favor of "Accounts Officer TDAP, Karachi" Sealed envelopes of financial proposals will be opened of only those companies, which will qualify in technical evaluation.

Sealed tender documents will be submitted till 11:00 a.m. on 31st October 2009 in the office of the undersigned and Technical proposals will be opened on the same day at 12:00 in the presence of representatives of the participating firms. Date of opening of financial proposals will be communicated accordingly.

TDAP reserves the right to accept / reject any or all bids. However, TDAP will communicate the reasons of rejection to all or affected firms or companies.

M. Naeem Akhter

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Trade Development Authority of Pakistan
MINISTRY OF COMMERCE
GOVERNMENT OF PAKISTAN

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