

Tender Notice

FOR PHOTOCOPYING & LASER PRINTING SERVICES

Trade Development Authority of Pakistan invites tenders from reputable suppliers/firms registered with Income Tax and Sales Tax department for carrying out in house photocopying & laser printing services. Suppliers/firms having at least 5 years experience of similar job are eligible for participation.

2. Applications from interested suppliers/firms should be complete in all respect and supported with following documents/information:-

- i. Firm's Address including contact number, Fax number, NTN number, GST number,
- ii. Copy of GST certificate & NTN certificate,
- iii. Affidavit to the effect that the firm is not black listed by any government organization,
- iv. List of key personnel including Managers, Engineers & other supporting staff,
- v. Certificate of registration/pre-qualification with other departments/organizations,
- vi. Financial Soundness Certificate, bank statement for at least 12 months,
- vii. Experience of similar work over past five years with at least three contracts and client list,
- viii. Any other relevant information, which firm intends to submit.

3. Tender documents including terms of reference (TOR) for the purpose can be obtained on written request along with **Pay Order of Rs. 500/- (non-refundable)** in favor of "**Account Officer, TDAP Karachi**" on any working day between 10:30 A.M. to 1:00 PM on or before July 23, 2011.

4. The sealed tenders will be submitted till **11:00 am on 29-07-2011** in the office of the undersigned and will be opened on same day at **11:30 am** in the presence of representatives of the participating firm.

5. TDAP reserves the right to accept / reject any or all bids.

Asad ullah Qureshi

Project Coordinator (IT)
Tel: 021-99201501

Trade Development Authority of Pakistan
MINISTRY OF COMMERCE GOVERNMENT OF PAKISTAN