

## TENDER NOTICE

### (For Supply of Computers, Printers & Accessories)

1. TDAP intends to purchase computers, printers & accessories to strengthen its IT infrastructure. Sealed bids are invited from interested Firms / Companies registered with Income Tax & Sales Tax Departments for supply of following IT equipment. Quantity may increase or decrease as per requirement.

S.No.	Item Description	Quantity	Type/Brand
1.	Laptop Computer	05	As per specification
2.	Desktop Computers	20	As per specification
3.	Printers	05	As per specification
4.	LED Computer Screens	10	As per specification

2. Bids from interested firms should be complete in all respect and supported with following documents / information: -

- i. Name of firm; its status, address, telephone number (s), fax number,
- ii. Experience of similar work of over last five years with major clients,
- iii. List of key personnel including managers, engineers and other staff,
- iv. Financial Soundness Certificate, Bank statement (July 2013 – June 2014),
- v. Affidavit to the effect that the firm is not blacklisted and is not in litigation with any organization / department, private or public.
- vi. Any other relevant information, which the firm intends to submit.
- vii. STN & NTN Certificate, Distributor/Dealership Certificate with OEM.
- viii. Client List Public Sector Organizations including banks
- ix. Proof of Authorization/Dealership with OEM

3. Bidding Documents / RFP and other related information can be obtained from the office address mentioned below on any working day between 10:30 a.m. to 04:30 p.m. by paying an amount of Rs. 1000/- (Non Refundable) through pay order in favor of Accounts Officer TDAP on or before June 22, 2015.

4. The firm will submit technical & financial proposals in separate envelopes clearly marked as “Technical Bid” & “Financial Bid”. Detail bidding process is explained in tender document. Sealed tender documents will be submitted till 11:00 am on June 23, 2015 in the office of Assistant Manager (IT) and technical documents will be opened on the same day at 11:30 a.m. in the presence of representatives of participating firms. Detail bidding procedure is defined in tender document. The Earnest money equivalent to 2% of bid amount shall be furnished with the tender in the shape of Demand Draft /Pay Order from the scheduled bank in favor of Accounts Officer TDAP, Karachi. No tender will be valid without earnest money.

5. Trade Development Authority of Pakistan may reject all the bids at any time prior to the acceptance of a bid or proposal. The TDAP shall upon request communicate to any supplier or contractor the grounds for its rejection of all bids in accordance with PPRA rules in case of rejection of bids submitted in TDAP.

**Asadullah Qureshi**

Assistant Manager (IT)

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**Trade Development Authority of Pakistan**

MINISTRY OF COMMERCE, GOVERNMENT OF PAKISTAN

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